Early Transcript Posting of Military Credit

Military Service Schools and Experience

College policy requires that a student establish residency with Coastline by completing 12 semester hours of course work before any experiential or prior learning credit is posted to a student's official college transcript. Further, standard procedures is to wait until a student has petitioned for graduation before posting credit in order to assure that all transcripts have been received and accounted for in order to eliminate duplication of effort and better assure that all official documentation has been received.

If you need your credit posted earlier than stated above and you completed residency (12 semester hours) at Coastline Community College you may submit this form for early posting.

Please check box below:

☐ I have completed residency and request for early posting of my military credits to my college transcript.

Briefly summarize the reason for your request: _____

_____

_____

Only your military credit will be posted in this process. Credit earned from other colleges will be posted to your official transcript when your degree is conferred.

Student Name _____
First M.I. Last

Student ID# _____ Day Phone#_____

Address_____
Number Street City State Zip Code

Signature:_____Date _____

Mail the completed form to:

Coastline Community College
Military Student Services
11460 Warner Ave.
Fountain Valley, CA 92708

OR

Fax to: (714) 241-6193

Upon receipt of this form, your credits will be posted to your official college transcript within 15 business days. You may request an official copy of your transcripts at the link below.
http://military.coastline.edu/transcript.htm

For office use only
# of credits posted: _____
Signature: _____Date: _____