





Coastline Community College  
Associate in Science: Administrative Manager

ENGL C103MS C102	Business-EnglishHuman Relations	3
MS C104	Human Resource Management	3
BC C281-C284*	Work Based Learning	1.0-3.0
*3 SH for Work Based Learning is satisfied for Military Rank E4 and higher		
<b>General Education – Complete 18 SH of GE courses listed in Groups A-E below, including the specific requirements indicated for each area:</b>		
<b>A1. Speech/Communications – Choose one from the following:</b>		<b>3 SH</b>
COMM C100	Intro to Mass Communication Note: COMM C100 may only satisfy Area A1 or D, not both.	3
SPCH C110	Public Speaking (DSST)	3
<b>A2. English</b>		<b>3 SH</b>
ENGL C100	Freshman Composition (“C” or better) – recommended for transfer to a 4-year university	3
ENGL C135	Business Writing (“C” or better) – for non transfer students	3
<b>A3. Math Competency</b>		<b>NEED</b>
Satisfied by completion of Math, C030, C100, C115 or C160 with a grade of “C” or better or passing the math placement test into Math C100. OR completion of two years of high school algebra with a grade of “C” or better. OR passing intermediate algebra or higher level math course at any regionally accredited college institution with a grade of “C” or better. OR at least 3sh of technical math or higher from military experience. OR passing the ASSET exam: Intermediate Algebra with a score of 35 or higher. Satisfied by completion of Math, C030, C100, C115 or C160 with a grade of “C” or better or passing the math placement test into Math C100 or completion of two years of high school algebra with a grade of “C” or better or passing intermediate algebra or higher level math course at any regionally accredited college institution with a grade of “C” or better or at least 3sh of technical math or higher from military experience or pass the ASSET exam: Intermediate Algebra score of 35 or higher.		
<b>B. Natural Science – Choose one of the following:</b>		<b>3 SH</b>
ASTR C100	Intro to Astronomy	3
BIOL C100	Intro to Biology	3
BIOL C101	Intro to Biology Lab	1
BIOL C105	Anatomy & Physiology	3
BIOL C120	Biology of Aging	3
CHEM C100	Chemistry and Living	3
ECOL C100	Human Ecology	3
GEOL C100	General Geology	3
GEOL C141	Geology Lab	1
MRSC C100	Intro to Marine Science	3
PHYS C110	Intro to Physics	3
<b>C. Arts &amp; Humanities - Choose from the following:</b>		<b>3 SH</b>
ARAB C180A	Elementary Arabic 1A	2.5
ARAB C180B	Elementary Arabic 1B	2.5
ART C100	History & Appreciation of Art 1	3
ART C101	History & Appreciation of Art 2	3
ART C105	Introduction to Art	3
ENGL C102	Critical Reasoning, Reading and Writing	3

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ENGL C143	Children's Literature	3
ENGL C145	American Literature: The Short Story	3
ENGL C146	Introduction to 20 <sup>th</sup> Century Military Fiction	3
HUM C110	Humanities through the Arts	3
HUM C130	American Cinema	3
MUS C100	History & Appreciation of Music	3
MUS C105	History of Rock and Roll	3
PHIL C100	Intro to Philosophy	3
PHIL C115	Logic/Critical Thinking	3
PHIL C120	Ethics	3
SPAN C180A	Elementary Spanish 1A	2.5
SPAN C180B	Elementary Spanish 1B	2.5
<b>D. Social Sciences - Choose one from the following:</b>		<b>3 SH</b>
ANTH C100	Cultural Anthropology	3
ANTH C110	Physical Anthropology	3
COMM C100	Intro to Mass Communications	3
COMM C150	Introduction to Radio-TV-Film	3
ECON C180	Principles of Economics (MACRO)	3
ECON C185	Principles of Economics (MICRO)	3
HIST C125	Modern Iraqi History and Culture	3
HIST C160	World History to 1500	3
HIST C165	World History from 1500	3
HIST C170	US History to 1876	3
HIST C175	US History Since 1876	3
HIST C180	Western Civilization To 1550	3
HIST C185	Western Civilization Since 1550	3
PSCI C100	American Government	3
PSCI C140	Politics of the Middle East	3
PSYC C100	Intro to Psychology	3
PSYC C115	Child Growth & Development	3
PSYC C120	Abnormal Psychology	3
PSYC C170	Psychology of Aging	3
PSYC C280	Intro to Research Methods in Psychology	4
SOC C100	Introduction to Sociology	3
SOC C110	Marriage and Family	3
SOC C120	Introduction to Gerontology	3
<b>E. Self-Development (May be satisfied by Military Basis Training)</b>		<b>3 SH</b>
FN C170	Nutrition	3
FN C175	Nutrition and Aging	3
GERO C120	Professional Issues in Gerontology	3
HLTH C100	Health	3
PSYC C115	Child Growth and Development	3
PSYC C170	Psychology of Aging	3



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<b>Global/Multicultural Requirement -</b> <b>Satisfied by completion of one of the following courses:</b> ANTH C100; ARAB C180A; ARAB C180B, ART C100, ARTC C101, ART C105, ENGL C145, HUM C110, PHIL C100, HIST C160, HIST C165, HIST C180, HIST C185, HSVC C100, SPAN C180A or SPAN C180B. <b>Course credit may apply towards Groups C or D above.</b>	<b>2.5 SH</b>
<b>Free Electives-</b> May be satisfied by Military credit, various CLEP and DSST exams, previous college credit, or any Coastline courses.	<b>19.5 SH</b>
<b>Total Credits Required to Complete the Degree</b>	<b>60 SH</b>

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